



**Toon Boom Harmony 14.0**  
**Essentials Edition**  
**Keyboard Shortcuts**

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## **Legal Notices**

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# Contents

Toon Boom Harmony 14.0Essentials Edition Keyboard Shortcuts .....	1
<b>Contents</b> .....	<b>3</b>
<b>Chapter 1: About Keyboard Shortcuts</b> .....	<b>4</b>
Switching Keyboard Shortcut Sets .....	5
Searching for Keyboard Shortcuts .....	6
Customizing Keyboard Shortcuts .....	8
Shortcuts by Section .....	9
General Keyboard Shortcuts .....	10
Camera Keyboard Shortcuts .....	12
Timeline Keyboard Shortcuts .....	14
Exposure Sheet Keyboard Shortcuts .....	16
Drawing Mode Keyboard Shortcuts .....	18
Function Editor Keyboard Shortcuts .....	20
Library Keyboard Shortcuts .....	21

# Chapter 1: About Keyboard Shortcuts

This document lists default the keyboard shortcuts for Harmony.

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**NOTE:** The Harmony keyboard shortcuts set is used throughout the Harmony documentation.

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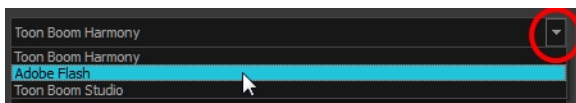
To use a shortcut, press the key and the character simultaneously. The plus sign (+) is not part of the sequence. If there is no shortcut allocated to a command, it is left blank.

## Switching Keyboard Shortcut Sets

If you are more accustomed to the shortcuts from another software, you can switch to that set.

### How to switch keyboard shortcut sets

1. Do one of the following:
  - Windows: Select **Edit > Preferences**
  - Mac OS X: Select **Harmony Essentials > Preferences**.
  - Press **Ctrl + U** (Windows/Linux) or **⌘ + U** (Mac OS X).
2. In the Preferences dialog box, select the **Shortcuts** tab.
3. From the Shortcut Set list, select the desired set.

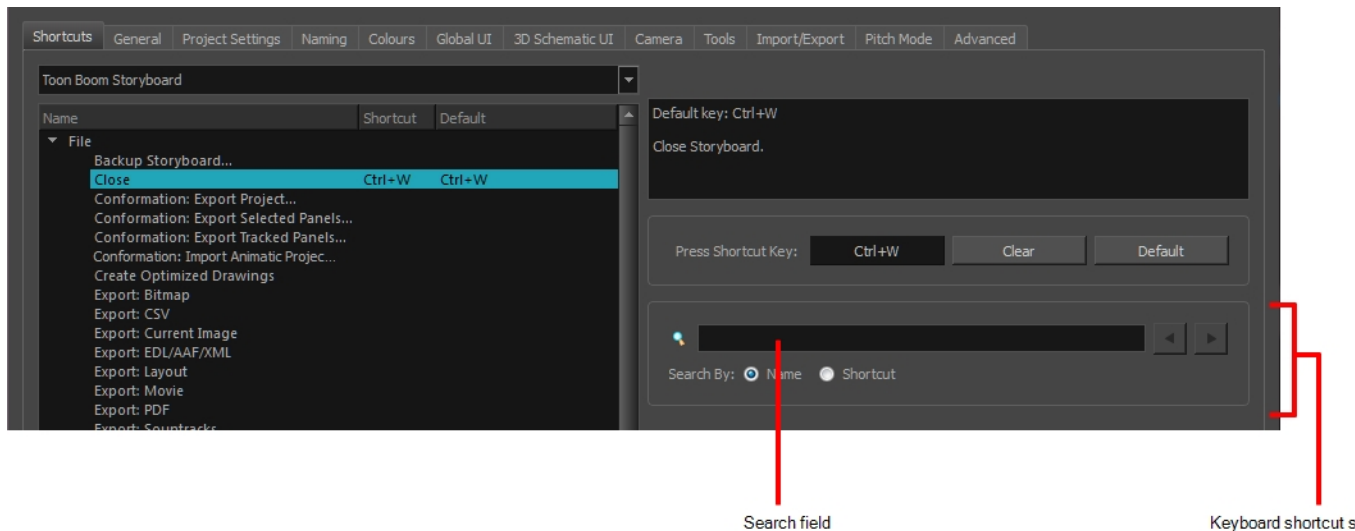
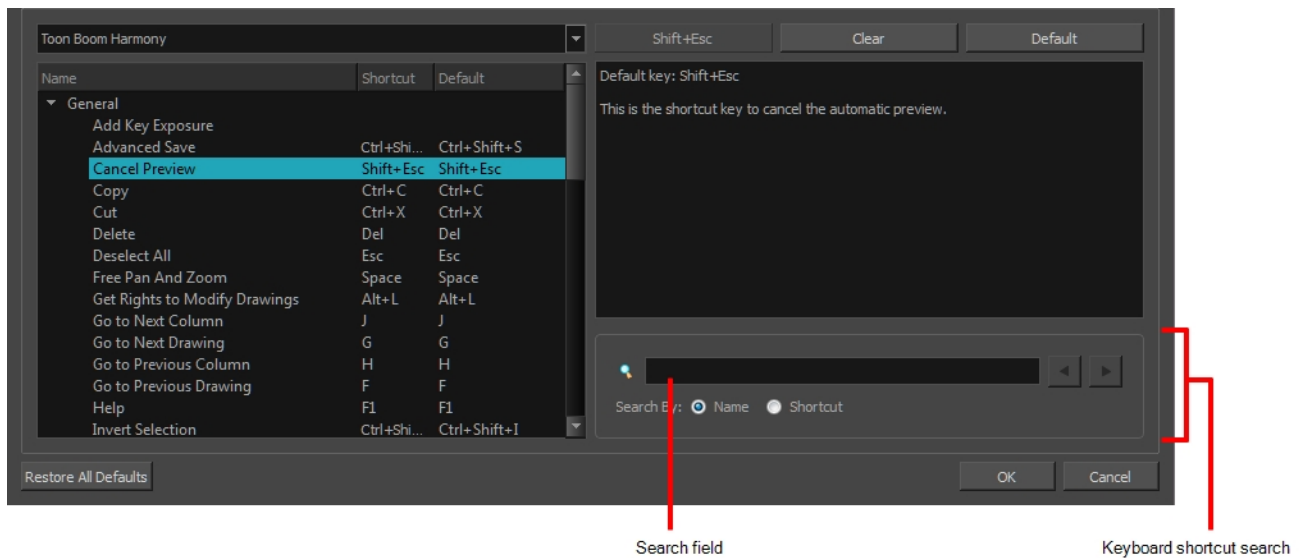


## Searching for Keyboard Shortcuts

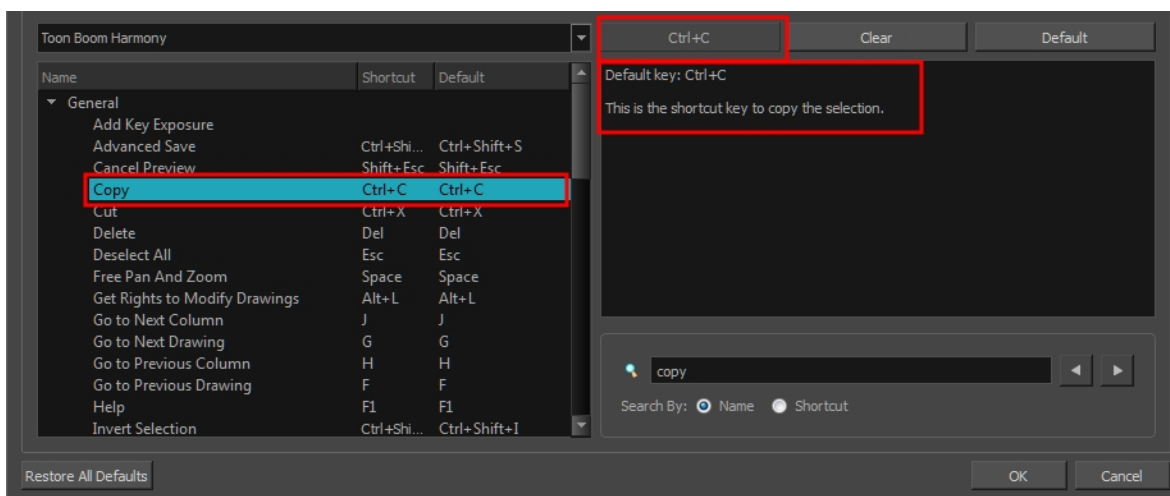
If you cannot find a keyboard shortcut for a tool or function, either in the menus or tool tips, you can search for it.

### How to search for a keyboard shortcut

1. In the Preferences dialog box, select the **Shortcuts** tab.
2. In the keyboard shortcut search section, select an option:
  - ▶ **Name** to search for a keyboard shortcut by its name.
  - ▶ **Shortcut** to search for a keyboard shortcut by its actual keys that activate the shortcut.



3. In the Search field, enter the name of a keyboard shortcut or its shortcut keys.  
The keyboard shortcut is highlighted in the left pane. Its shortcuts is displayed on the right pane.



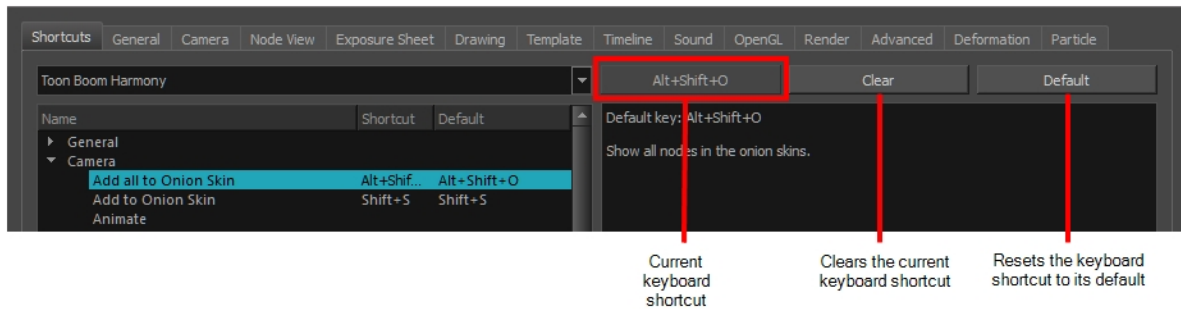
4. If desired, set a different keyboard shortcut.
5. Click **OK**.

## Customizing Keyboard Shortcuts

Keyboard shortcuts are not set in stone. It is possible to assign a different key or combination of keys for any tool or function.

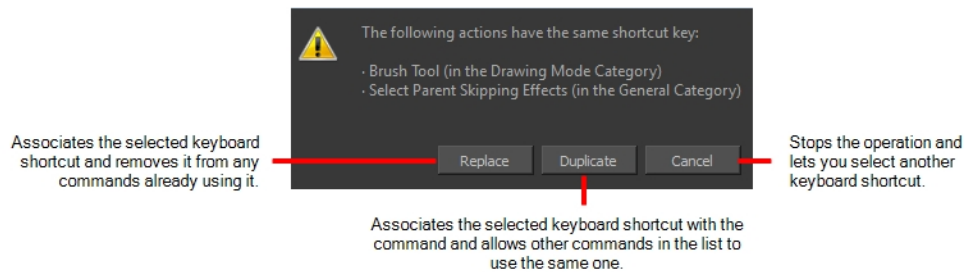
### How to customize a keyboard shortcut

1. In the Preferences dialog box, select the **Shortcuts** tab.
2. In the left pane, select a category and then select a command to modify.
3. In the right pane, click the keyboard shortcut.



4. Use the keyboard to set a new shortcut.
  - ▶ To remove a command's current keyboard shortcut, click **Clear**.
  - ▶ To return a command's keyboard shortcut to its default, click **Default**.
5. Click **OK**.

If a keyboard shortcut is already in use, the Conflict Detected dialog box will appear notifying you of the command to which it is already associated. You can continue to associate the shortcut or cancel the operation and choose another command.





## Shortcuts by Section

To make it easier to search for specific keyboard shortcuts, the shortcuts have been divided and grouped into sections.

General Keyboard Shortcuts .....	10
Camera Keyboard Shortcuts .....	12
Timeline Keyboard Shortcuts .....	14
Exposure Sheet Keyboard Shortcuts .....	16
Drawing Mode Keyboard Shortcuts .....	18
Function Editor Keyboard Shortcuts .....	20
Library Keyboard Shortcuts .....	21

## General Keyboard Shortcuts

Command	Windows/Linux	Mac OS X
Acquire from TWAIN	Ctrl + Shift + S	⌘ + Shift + S
Add Frame After Selection	Ctrl + H	⌘ + H
Add Frame At End		
Add Frame At Start		
Add Frame Before Selection	Ctrl + G	⌘ + G
Add Key Exposure		
Auto Render	Ctrl + Alt + R	⌘ + Alt + R
Cancel Preview	Shift + Esc	Shift + Esc
Clone		
Copy	Ctrl + C	⌘ + C
Create Empty Drawing	Alt + Shift + R	Alt + Shift + R
Cut	Ctrl + X	⌘ + X
Delete	Delete	Delete
Deselect All	Esc	Esc
Duplicate		
Duplicate Drawings	Alt + Shift + D	Alt + Shift + D
Export Images	Ctrl + Shift + Y	Ctrl + Shift + Y
First Frame	<	<
Free Pan and Zoom	Space	Space
Go to Next Column	J	J
Go to Next Drawing	G	G
Go to Previous Column	H	H
Go to Previous Drawing	F	F
Help	F1	F1
Import Movie		
Invert Selection	Ctrl + Shift + I	Ctrl + Shift + I
Last Frame	>	>
Merge		
New	Ctrl + N	⌘ + N
Next Frame	period (.)	period (.)
Open	Ctrl + O	⌘ + O
Paste	Ctrl + V	⌘ + V
Paste Special	Ctrl + B	⌘ + B
Paste Special Again	Ctrl + Shift + B	⌘ + Shift + B

Preferences	Ctrl + U	⌘ + U
Previous Frame	comma (,)	comma (,)
Quick Close-up	Shift+Z	Shift+Z
Recentre	N	N
Redo	Ctrl + Shift + Z	Ctrl + Shift + Z
Remove Duplicate Key Exposure		
Remove Key Exposure		
Rename Drawings	Ctrl + D	⌘ + D
Render and Play		
Reset Pan	Shift + N	Shift + N
Reset Rotation	Shift + X	Shift + X
Reset View	Shift + M	Shift + M
Reset Zoom		
Rotate View CCW		
Rotate View CW		
Save	Ctrl + S	⌘ + S
Select All	Ctrl + A	⌘ + A
Select Child		
Select Parent		
Test SWF Movie		
Toggle Full Screen	Ctrl+F	⌘ + F
Toggle Playback	Shift+Return	Shift+Return
Undo	Ctrl + Z	⌘ + Z
Zoom In	2	2
Zoom Out	1	1

## Camera Keyboard Shortcuts

Command	Windows	Mac OS X
Add All to Onion Skin	Alt + Shift + O	Alt + Shift + O
Add to Onion Skin	Shift + S	Shift + S
Animate		
Bitmap Image Quality	Ctrl + Q	⌘ + Q
Centre on Selection	O	O
Create Symbol	F8	F8
Distribute to Layers		
Duplicate Symbol		
Enable/Disable Playback		
Enter Selected Symbol	Ctrl + E	⌘ + E
Expand Symbol	Shift + F8	Shift + F8
Export Images	Ctrl + Shift + Y	Ctrl + Shift + Y
Flip Horizontal	4	4
Flip Scale X		
Flip Scale Y		
Flip Vertical	5	5
Hide All Control Parameters	Shift + C	Shift + C
Insert Control Point	P	P
Insert Keyframe	F6	F6
Lock All	Ctrl + Shift + L	⌘ + Shift + L
Lock All Others	Ctrl + Alt + Shift + O	⌘ + Alt + Shift + O
Lock Selection	Ctrl + Alt + L	⌘ + Alt + L
Maintain Size Tool	Alt + 6	Alt + 6
Remove All Onion Skin	Ctrl + Shift + O	⌘ + Shift + O
Remove Unselected from Onion Skin		
Reset All Transformations	Shift + R	Shift + R
Reset Transformation	R	R
Return To Parent Symbol	Ctrl + Shift + E	⌘ + Shift + E
Rotate Tool	Alt + 3	Alt + 3
Scale Tool	Alt + 4	Alt + 4
Show/Hide Control Parameters	Shift + F11	⌘ + F11
Skew Tool	Alt + 5	Alt + 5
Spline Offset Tool	Alt + 8	Alt + 8
Substitute Drawing Next	]	]

Substitute Drawing Previous	[	[
Transform Tool	Shift + T	Shift + T
Translate Tool	Alt + 2	Alt + 2
Unlock All	Ctrl + Alt + Shift + L	⌘ + Alt + Shift + L
Unlock Selection	Ctrl + Shift + K	⌘ + Shift + K

## Timeline Keyboard Shortcuts

Command	Windows	Mac OS X
Centre On Selection	O	O
Clear Exposure		
Clear Exposure and Pull		
Collapse All Elements/Layers	0	0
Collapse or Expand an Element/Layer	Ctrl + I	⌘ + I
Decrease Exposure	-	-
Delete Keyframe	F7	F7
Disable All Other Elements/Layers		
Disable Layers	D	D
Enable All Elements/Layers		
Enable Layers	A	A
Expand All Elements/Layers	9	9
Extend Exposure	F5	F5
Flip Horizontal		
Flip Vertical		
Go to Next Global Frame	Ctrl + Shift + C	⌘ + Shift + C
Go to Next Keyframe	'	'
Go to Previous Global Frame	Ctrl + Shift + X	⌘ + Shift + X
Go to Previous Keyframe	semicolon (;)	semicolon (;)
Increase Exposure	+	+
Insert Blank Frame	Shift + J	Shift + J
Insert Camera		
Insert Drawing	Ctrl + R	⌘ + R
Insert Keyframe	F6	F6
Insert Keyframe and Duplicate Drawings		
Insert Peg	Ctrl + P	⌘ + P
Insert Sound		
Lock All	Ctrl + Shift + L	⌘ + Shift + L
Lock All Others	Ctrl + Alt + Shift + O	⌘ + Alt + Shift + O
Lock Selection	Ctrl + Alt + L	⌘ + Alt + L
Paste Cycle	Ctrl + /	⌘ + /
Paste Reverse	Ctrl + .	⌘ + .
Select Children		
Set Exposure		

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Set Exposure to 1		
Set Exposure to 2		
Set Exposure to 3		
Set Motion Keyframe	Ctrl + K	⌘ + K
Set Stop-Motion Keyframe	Ctrl + L	⌘ + L
Show/Hide Functions	Alt + F	Alt + F
Substitute Drawing Next	]	]
Substitute Drawing Previous	[	[
Toggle Solo Mode		
Unlock All	Ctrl + Alt + Shift + L	⌘ + Alt + Shift + L
Unlock Selection	Ctrl + Shift + K	⌘ + Shift + K

## Exposure Sheet Keyboard Shortcuts

Command	Windows	Mac OS X
Add Columns	Shift + C	Shift + C
Add Drawing Column	Ctrl + R	⌘ + R
Clear Exposure and Pull		
Clear Selected Cells		
Clone Selected Columns: Drawings Only		
Collapse		
Collapse All	0	0
Decrease Exposure	-	-
Delete Selected Columns		
Delete Selected Drawings		
Duplicate Selected Columns		
Enable/Disable Playback		
Expand		
Expand All	9	9
Fill Randomly		
Fill Selection	Ctrl + T	⌘ + T
Gestural Drag Mode		
Hide Selected Column	Alt+H	Alt+H
Increase Exposure	+	+
Insert Blank Cell	Shift + J	Shift + J
Insert Keyframe	F6	F6
Insert/Overwrite Mode	I	I
Mark As Breakdown		
Mark As In-between		
Mark As Key		
Merge Selected Columns		
Paste Cycle	Ctrl + /	⌘ + /
Paste Reverse	Ctrl + .	⌘ + .
Preview	Alt + P	Alt + P
Remove Frames		
Sequence Fill	Ctrl + M	⌘ + M
Set Custom Hold Cell		
Set Exposure to 1		
Set Exposure to 2		



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Set Exposure to 3		
Set Exposure to 4		
Set Exposure to 5		
Set Exposure to 6		
Set Exposure to 7		
Set Exposure to 8		
Set Exposure to 9		
Set Hold 1 Cell	Ctrl + 1	⌘ + 1
Set Hold 2 Cells	Ctrl + 2	⌘ + 2
Set Hold 3 Cells	Ctrl + 3	⌘ + 3
Set Hold 4 Cells	Ctrl + 4	⌘ + 4
Show Column Types		
Show Hidden Columns	Alt + Shift + H	Alt + Shift + H
Thumbnails		
Zoom Extents		

## Drawing Mode Keyboard Shortcuts

Command	Windows	Mac OS X
Automatically Fill Inside Regions	Ctrl + Shift + R	⌘ + Shift + R
Bring Forward	Ctrl + PgUp	⌘ + PgUp
Bring To Front	Ctrl + Shift + PgUp	⌘ + Shift + PgUp
Brush Tool	Alt + B	Alt + B
Brush Tool (General)		
Change Bitmap Drawing Resolution		
Close Gap Tool	Alt + C	Alt + C
Contour Editor Tool	Alt + Q	Alt + Q
Convert Brush Strokes to Pencil Lines	^	^
Convert Pencil Lines to Brush Strokes	&	&
Cutter Tool	Alt + T	Alt + T
Decrement Brush Size		
Dropper Tool	Alt + D	Alt + D
Edit Texture/Gradient Tool	Shift + F3	Shift + F3
Ellipse Tool	Alt + =	Alt + =
Eraser Tool	Alt + E	Alt + E
Flatten	Alt + Shift + F	Alt + Shift + F
Flip Horizontal		
Flip Vertical		
Group	Ctrl + G	⌘ + G
Hand Tool		
Increment Brush Size		
Light Table	Shift + L	Shift + L
Line Tool	Alt + \	Alt + \
Onion Skin: Add 1 Next		
Onion Skin: Add 1 Previous		
Onion Skin: Reduce 1 Next		
Onion Skin: Reduce 1 Previous		
Paint Tool	Alt + I	Alt + I
Paint Tool (General)		
Paint Unpainted Tool	Alt + Y	Alt + Y
Pencil Tool	Alt + /	Alt + /
Perspective Tool	Alt + 0	Alt + 0
Polyline Tool	Alt + _	Alt + _

Rectangle Tool	Alt + 7	Alt + 7
Repaint Brush Tool	Alt+X	Alt+X
Resize Pencil Style Tool	O	O
Rotate 180		
Rotate 90 CCW	Ctrl + 7	⌘ + 7
Rotate 90 CW	Ctrl + 9	⌘ + 9
Rotate View Tool		
Select Strokes with Current Colour	Ctrl + Shift + A	⌘ + Shift + A
Select Tool	Alt + S	Alt + S
Send Backward	Ctrl + PgDown	⌘ + PgDown
Send to Back	Ctrl + Shift + PgDown	⌘ + Shift + PgDown
Show Grid	Ctrl + '	⌘ + '
Show Strokes	K	K
Show/Hide Contour Editor Controls	Alt+F5	Alt+F5
Show/Hide Onion Skin	Alt + O	Alt + O
Smooth	Alt + Shift + S	Alt + Shift + S
Smooth Editor Tool		
Snap and Align	Ctrl + Alt + ,	⌘ + Alt + ,
Snap to Contour	Ctrl + Alt + ;	⌘ + Alt + ;
Snap to Grid	Ctrl + Alt + '	⌘ + Alt + '
Stroke Tool	Alt + V	Alt + V
Text Tool	Alt + 9	Alt + 9
Ungroup	Ctrl + Shift + G	⌘ + Shift + G
Unpaint Tool	Alt + U	Alt + U
Zoom Tool	Alt + Z	Alt + Z

## Function Editor Keyboard Shortcuts

Command	Windows	Mac OS X
Insert Point	I	I
Lock/Unlock Point		
Select Left Handle	[	[
Select Next Keyframe	'	'
Select Previous Keyframe	semicolon (;)	semicolon (;)
Select Right Handle	]	]
Toggle Grid	G	G
Toggle Stop-Motion Segment	S	S
Zoom In X	4	4
Zoom In Y	6	6
Zoom Out X	3	3
Zoom Out Y	5	5

## Library Keyboard Shortcuts

Command	Windows	Mac OS X
Details		
List		
Refresh	F5	F5
Rename		
Thumbnails		